

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
OCTOBER 10, 2023

The Board of Trustees of the Jerome Public Library met in the library meeting room for their monthly meeting on October 10, 2023. In attendance were Board Chair Trevor Churchman, Board Vice Chair Sarah Sandridge, Deyanira Escalona Trochez, Christine Deal and Director Linda Mecham.

The meeting was called to order by Trevor Churchman at 5:43 p.m.

Agenda review – No changes to the agenda

Approval of minutes – Sarah Sandridge made a motion to approve the September 2023 minutes. Deyanira Escalona Trochez seconded the motion. Motion passed unanimously.

Financial Report – The financial report was presented. We have completed the 2022-2023 fiscal year. The expenditures average 94.1%. However, this report does not include the invoices we are submitting this month. We have received 96.9% of our anticipated revenue.

September 2023 bills were presented. Trevor Churchman made a motion to approve the bills as presented. Sarah Sandridge seconded the motion. Motion carried unanimously.

Director's Report:

- Circulation for September was much higher than last year at the same time. It was lower than last month which is to be expected as school resumes. Wi-Fi usage was much higher. We just started our children's programs after some training and practice. Janet is doing very well.
- We have received some carpet samples from two companies. We will be making a decision soon. We have been doing some weeding of dated nonfiction materials in preparation for the carpeting, reshelving and RFID project. We have received the RFID mobile pad and will be getting software installed.

Unfinished Business

- New Board member discussion was held. For the sake of appearances, our administrator thought it would be better not to have family members on the same board. Board members will reach out to some possible candidates and invite them to the next meeting.
- The board discussed how to respond to the donation offer based on the advice from Ted Larsen. We will present a draft to be evaluated and passed at the next meeting.

New Business

- There was no new business.

Adjournment The meeting was adjourned at 6:42 pm.