

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY  
MEETING MINUTES  
FEBRUARY 13, 2024

The Board of Trustees of the Jerome Public Library met in the library meeting room for their annual meeting on February 13, 2024. In attendance were Board Chair Trevor Churchman, Board Vice Chair Sarah Sandridge, Deyanira Escalona Trochez, Christine Deal and Director Linda Mecham.

The meeting was called to order by Trevor Churchman at 5:37 p.m.

Agenda review – No changes to the agenda

Approval of minutes – Sarah Sandridge made a motion to approve the October 10, 2023 minutes with the correction of the date in the opening paragraph. Christine Deal seconded the motion. Motion passed unanimously.

Financial Report – The financial report was presented. We are a third of the way through the new fiscal year. We did receive the first installment of property taxes in the amount of \$233,508.51. This means that we have received 50.7% of anticipated revenue. Now that we have reopened, we should start to see an increase in the revenue that the library generates through taxable sales. We have spent. We have spent \$24,939.66 of the \$50,000 capital improvement plan. We are waiting for the carpet border to be installed, and will have to pay the balance.

January 2024 bills were presented. Sarah noted there was a discrepancy in the postage line item. This was an old entry. Trevor Churchman made a motion to approve the bills as presented with the correction to the postage line item. Deyanira Escalona Trochez seconded the motion. Motion carried unanimously.

Director's Report:

- We have little to report in the way of circulation and programming as the library only reopened on January 29<sup>th</sup>, 2024. The only thing of note would be the number of books we removed from the collection. Having the opportunity of handling each and every book in the library put us in the unique position to decide what should be removed, as well as what should be replaced.
- Library Director gave a tour of the library and the changes that were made. We removed the Books on CD with the idea that those shelves would be used to display new books. We also decided that this would be a great location to display the collection of Jerome High yearbooks. These were previously housed on a shelf with doors and unseen. They are now getting much more attention.

Unfinished Business

- The Library Board invited Natasha Aiken to the library meeting. Given her participation in the meeting, they feel confident that she will make a great addition to the board. They will be submitting her name to the Mayor for appointment to the board.

New Business

- As part of the annual meeting, the board discussed who to appoint for officers for the year. Trevor made a motion to retain himself as the Board Chair, and to retain Sarah Sandridge as the Vice Chair. Christine Deal seconded the motion. Motion carried unanimously.
- In accordance with Idaho Code § 33-2741, the Computer Use and Internet Policy must be reviewed every three years. This was last reviewed in February 2021. We have had some recent misuse of our computers and felt it was a good time to make some changes in the specificity of the computer access. Trevor Churchman made a motion to approve the Computer Use and

