BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
JANUARY 10, 2023

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on January 10, 2023. In attendance were Board Chair Trevor Churchman, Board Vice Chair Sarah Sandridge, Deyanira Escalona Trochez, and Director Linda Mecham.

The meeting was called to order by Trevor Churchman at 5:34 p.m.

Agenda review – No changes to the agenda.

Approval of minutes – Sarah Sandridge made a motion to approve the November 8, 2022 minutes.. Deyanira Escalona Trochez seconded the motion. Motion passed unanimously.

Financial Report – The financial report was presented. We are 3 months into the new fiscal year. The expenditures average 25.9%. We have not yet received property tax revenue and are operating on our reserve funds. We should see revenue dispersed next month.

December 2022 bills were presented. Sarah Sandridge made a motion to approve the bills as presented. Deyanira Escalona Trochez seconded the motion. Motion carried unanimously.

Director's Report:

- Circulation and library usage for this time of year remains consistent. We have fewer programs in December as school is out. We did see an increase in proctoring as many students had to take finals for the semester end.

- Director reported that the patio cover was completed on January, 3 2023. The front area has already seen greater usage since the cover installation especially during inclement weather.

- Director met with the representative from the Department of Health and Welfare. The telehealth pod is expected to be installed some time in February. Full cost of the project is estimated at $26,000 and fully funded by the Department of Health and Welfare.

Unfinished Business

- Strategic Plan – Tabled

New Business

- The Library Board discussed possible changes to the Hotspot policy. We have several patrons who are habitually late. This means there is more staff time involved in deactivating and reactivating hotspots. This also delays getting hotspots out to patrons on the holds list. After reviewing policies by other libraries, the board agreed that having a graduated suspension might deter patrons from returning hotspots late. Director will make the suggested changes for board approval at the February meeting.

Adjournment The meeting was adjourned at 6:18 pm.