BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
OCTOBER 11, 2022

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on October 11, 2022. In attendance were Board Chair Trevor Churchman viz Zoom, Board Vice Chair Sarah Sandridge, Deyanira Escalona Trochez, Christine Deal and Director Linda Mecham.

The meeting was called to order by Trevor Churchman at 5:41 p.m.

Agenda review – No changes to the agenda.

Approval of minutes – Sarah Sandridge made a motion to approve the July 12, 2022 as written. Christine Deal seconded the motion. Motion passed unanimously.

Financial Report – The financial report was presented. To date, we have received $282,457.08 in revenue. This is 61.1% of our anticipated revenue. We have completed 75% of the fiscal year. To date, our expenditures have an average of 60.4% of our budgeted amount. All line items are within a reasonable range of expenditures.

September/October 2022 bills were presented. Christine Deal made a motion to approve the bills as presented. Sarah Sandridge seconded the motion. Motion carried unanimously.

Director's Report:

- Circulation was slightly lower than last year and last month. This is partially due to our programmer being on PTO, and therefore we had fewer programs and fewer checkouts. We received several donations in Weldon Weigle's name. Computer usage has remained consistent, but WiFi usage has increased.

- We have been able to add Head Start storytime back into our programming. We have been unable to visit their facility for about 3 years. This will help with programming stats and circulation.

- The patio cover is scheduled to be put in late November, weather permitting.

- We had a roofer come out to repair the leaks under warranty. While he was inspecting the roof, he informed us that the problem with the roof has nothing to do with our maintenance of it, but is due to faulty installation. I contacted the warranty company. They will be sending someone out to evaluate the roof for further repair. All will be covered under the warranty.

- Jerome Public Library was one of 13 libraries selected to participate in the Department of Health and Welfare's telehealth program. They will be providing a sound proof booth, and all of the electronics free of charge. They will also be doing some marketing letting people know this is available, as well as providing HIPA training. The director will be visiting the Ketchum library to find out how they have been utilizing a reservation system. That is the responsibility of each library.

Unfinished Business

- Strategic Plan – tabled until training is completed.

New Business

- No New Business

Adjournment The meeting was adjourned at 5:59 pm.