

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY  
MEETING MINUTES  
NOVEMBER 8, 2022

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on November 8, 2022. In attendance were Board Chair Trevor Churchman, Board Vice Chair Sarah Sandridge, Deyanira Escalona Trochez, Chase Rogers, Christine Deal and Director Linda Mecham.

The meeting was called to order by Trevor Churchman at 5:34 p.m.

Agenda review – No changes to the agenda.

Approval of minutes – Trevor Churchman made a motion to approve the October 11, 2022 with two typo corrections. Sarah Sandridge seconded the motion. Motion passed unanimously.

Financial Report – The financial report was presented. We are only a month into the new fiscal year. The salary line items are a bit high because the staff received a one-time stipend to offset inflation.

October 2022 bills were presented. Deyanira Escalona Trochez made a motion to approve the bills as presented. Sarah Sandridge seconded the motion. Motion carried unanimously.

Director's Report:

- Circulation was slightly lower than last year and last month. This is partially due to our programmer being on PTO, and therefore we had fewer programs and fewer checkouts. Programs definitely drive up library foot traffic. Computer usage has remained consistent, but Wi-Fi usage has increased. We saw an increase in rural fees this month. There was also a dramatic increase in TumbleBook use. We discussed how we anticipate CD, DVD and Books on CD continue to drop as people are finding online solutions. We have not been able to find an affordable option to online video streaming for our patrons.

Unfinished Business

- Strategic Plan – We have reached out to Library Strategies. This is the company that was going to provide training and assistance to libraries through ICfL. However, ICfL had some major staffing changes and the program was dropped. After meeting with Library Strategies, they provided a bid of about \$18,000. This is more than we can manage between the 3 libraries. We will be going back to find ways to shave off some costs. Additionally, Tayce Robinson from the Burley Public Library is going to apply for a \$5,000 grant, and Jerome will apply for an additional \$5,000 grant. If these things come together, we should be able to manage a split of the remaining amount.

New Business

- No New Business

Adjournment            The meeting was adjourned at 6:00 pm.