

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
APRIL 12, 2022

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on April 12, 2022. In attendance were Sarah Sandridge, Deyanira Escalona Trochez, Chase Rogers, and Director Linda Mecham.

The meeting was called to order by Sarah Sandridge at 5:39 p.m.

Agenda review – No changes to the agenda.

Approval of minutes – Sarah Sandridge made a motion to approve the March 7, 2022 as written. Chase Rogers seconded the motion. Motion carried unanimously.

Financial Report – The financial report was presented. To date, we have received \$256,441.67 in revenue. This is 55.5% of our anticipated revenue. We have completed 50% of the fiscal year. We are right on target with our expenditures with an average of 37.1% of our budgeted amount.

March 2022 bills were presented. The board suggested that we present the credit card expenditures in a way to make it easier for the board to check expenditures. Sarah Sandridge made a motion to approve the March 2022 bills as presented. Deyanira Escalona Trochez seconded the motion. Motion carried unanimously.

Director's Report:

- Circulation for DVDs was higher this month. We circulated 150 hotspots this month. We now have 41 hotspots in circulation and still have a waiting list of up to 15 people. Spanish language material circulation has increased compared to last year.
- We are preparing for our summer reading program. We will have 5 programs with a 6th program in a carnival style at the end of July to collect reading logs and do the prize drawing.

Unfinished Business

- Strategic Plan – tabled until training is completed.

New Business

- Director talked to our representative from Valley Office System about our difficulty with not being able to print. He suggested that we contact SimplicIT out of Filer about our IT needs. We met with Pedro Baptista. Our goal is to have this company manage only the issues on the library server, and leave the City server to our IT department. Our goal is to alleviate the burden on IT, while still meeting staff and patron needs. We will invite our City Administrator and IS Supervisor to our next meeting.

Adjournment The meeting was adjourned at 6:00 pm.