

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY  
MEETING MINUTES  
APRIL 13, 2021

The Board of Trustees of the Jerome Public Library met in the library meeting room for their monthly meeting on April 13, 2021. In attendance were Board Chair Linda Burton, Assistant Chair Trevor Churchman, Deya Escalona Trochez, Chase Rogers, and Director Linda Mecham.

The meeting was called to order by Linda Burton at 5:04 p.m.

Agenda review – No changes to the agenda.

Approval of minutes – Trevor Churchman made a motion to approve the March 9, 2021 minutes as written. Deya Escalona Trochez seconded the motion. Motion carried unanimously.

Financial Report –The financial report was presented. We are 50% of the way through the fiscal year. We have only received a small additional portion of property tax revenue. That brought us to 53.5% of the expected tax revenue for the fiscal year. Currently we have received a total of 49.2% of the budgeted revenue. Expenditures are averaging 37.8%. No line item is outside its expected range for this time in the budget cycle.

March 2021 bills were presented. Trevor Churchman made a motion to approve the February 2021 bills. Deya Escalona Trochez seconded the motion. Motion carried unanimously.

#### Director's Report:

- The library operations report was presented. Circulation was better than last year's COVID stats. We are still seeing a drop in DVD checkouts. However, we are seeing a substantial rise in eBook and eAudio usage which can be attributed to new reciprocal lending agreement's added content is really showing increased circulation. The Director emailed all our digital users about the service, and has also emailed individuals about book requests available at other libraries. However, our school district is not promoting the service at all. Program attendance has started its gradual rise so that we are approaching previous years' attendance.
- Director performed quarterly reviews for staff this month. Each staff member brought an idea about how to bring others to the library or about outreach activities.
- Director has continued to do some substantial weeding. We are trying to focus on the Science Fiction and Fantasy sections. Brett Barker has been instrumental in helping with the revitalization of this area.
- The Friends of the Library have agreed to pay a large portion of the meeting room project. The foundation also has funds that they can contribute. I have also talked to the Civic Club. They will be writing a letter of support. Now I will need to get some bids on materials and installation.

#### New Business

- It was time to elect new officers. Chase Rogers made a motion to retain Linda Burton as our Board Chair and Trevor Churchman as the Vice Chair. Deyanira Escalona Trochez seconded the motion. Motion passed unanimously.
- The changes in the Meeting Room Policy were presented. Trevor Churchman made a motion to approve the Meeting Room Policy as presented. Deyanira Escalona Trochez seconded the motion. Motion passed unanimously.

## Adjournment

The meeting was adjourned at 5:38 pm