

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY  
MEETING MINUTES  
JANUARY 14<sup>TH</sup>, 2020

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on January 14, 2020. In attendance were Board Chair Bill Allred, Vice Chair Linda Burton, Trevor Churchman, and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:40 p.m.

Approval of minutes – Trevor Churchman made a motion to approve the December 10, 2019 minutes as written. Linda Burton seconded the motion. Motion carried.

Financial Report –We are three months, or 25% into our new fiscal year, we have received only \$17,883.33 of the anticipated revenues. This is 3.9% of our expected revenue. Regarding expenditures, we have spent 24% of the amount budgeted. We will have to watch the salaries and wages line item. We may be a little over here, but we have grant money to cover this overage.

December 2019 bills were viewed by all board members present and acknowledged by signature. Trevor Churchman made a motion to approve the December 2019 bills. Linda Burton seconded the motion. Motion carried.

Director's Report:

- The circulation statistics were down slightly from last year.
- There was a decrease in usage of the mobile app last month. However, we are still getting people signed up; 44 new users registered last month. We show that 365 users accessing the app.
- We started circulating the hotspots on the 27<sup>th</sup> of December, after staff testing. To date, all 10 devices are checked out, and four people are on a waiting list. It was worth all the work the board put in to circulate these devices. We have had a tremendous amount of positive feedback.

Unfinished Business

- We tabled the review of the bylaws. We plan to have a workshop at 4:00 prior to the regular 5:30 meeting on February 11<sup>th</sup>. We should be able to finalize this document at the workshop and have it available for approval at the March meeting.
- The finance department has asked us to review our fees. We were reviewing our rural fee. We decided to table this discussion until Sarah could be present.
- We will plan another workshop to continue working on a Long Range Plan after we have completed the bylaws.
- Board recruitment is going well. Deyanira Escalona Trochez has expressed an interest in joining the board. She has worked with the Spirit Committee in the past. She came to the board meeting to get a feel for what to expect. Director Linda Mecham has been in contact with the high school counselors and with Beverly Marshall, an English teacher in charge of Latinos in Action. We are waiting to hear back from them. The hope is to get a teen on the board so that we are representing our current demographic as suggested in the Trustee Manual.

Bill Allred adjourned the meeting at 6:55 p.m.